

AJIS

Australasian Journal of
Information Systems

AAIS
Australasian Association for
Information Systems

Production Editor

Expressions of Interest

The Australasian Association for Information Systems is seeking expressions of interest from suitably qualified individuals to serve for a 3-year term as Production Editor of AJIS.

Applicants will be assessed against the following criteria:

Desired

1. Substantial experience in editorial or production roles within academic journals
2. Sound understanding of the academic publishing process (experience with Open Journal Systems is preferred)
3. Effective work management skills, including interpersonal skills
4. An Information Systems background
5. Currently employed in a university in the Australasian region

Responsibilities

The successful applicant will be responsible for managing the the workflow of each paper through the journal article production pipeline. This includes:

- ensuring accepted manuscripts are formatted correctly
- ensuring accepted manuscripts comply with language requirements
- ensuring the availability of requisite manuscript meta-data
- updating manuscript statuses through required systems.

The role will have functional relationships with:

- the AJIS Editor-in-Chief
- the AJIS Technology-in-Chief
- Editors and authors of AJIS manuscripts

Application

Queries can be directed to Rodney Clarke (President, AAIS), Sander Zwanenburg (Secretary, AAIS), Marta Indulska (Past President, AAIS) or Karlheinz Kautz (current EiC).

To apply, please email your resume and a one-page document outlining your fit with the position to secretary@aaisnet.org by 29/02/2024.